

STANDARDIZED TEST SCORES

For MBA applicants, the Graduate Management Admissions Test (GMAT) is optional. However, those applicants with limited relevant work experience are strongly encouraged to submit GMAT scores in order to further demonstrate the essential skills that will be required to succeed in a management education program. For MSMIIT applicants, the Graduate Record Exam (GRE) is optional but is highly encouraged for any applicant who has little work experience.

EDUCATIONAL BACKGROUND

Official college transcripts from all colleges and universities you have attended are required. Note: you must contact your college Registrar's office and authorize a release to have your transcript sent to Champlain College. Receipt of this application by the Champlain Graduate Admission Office serves as authorization for a designated employee in that office to access your Champlain transcript, if any.

Most recent college attended: _____

From _____ to _____ Year of Graduation: _____ Degree Earned: _____
month/year month/year city state

Previous college attended: _____

From _____ to _____ Year of Graduation: _____ Degree Earned: _____
month/year month/year city state

SUPPORTING DOCUMENTS

Attach your essay and current resume. Your letter of recommendation should be sent to us, by mail, fax or e-mail, directly from the person giving the reference.

SIGNATURE AND STATEMENT OF UNDERSTANDING

- I, the undersigned, certify to the best of my ability and knowledge that the information given on this application is correct. I understand and agree that material submitted in support of this application will be held confidential by the Graduate Admissions Office and College officials with legitimate educational duties.
- I hereby give permission to Champlain College to use in booklets, press releases and other promotions the applicant's name and any College photograph or video footage in which this applicant may appear.
- I understand that the College charges and bills for the entire term. My signature on this application is required and represents, upon registration, a firm commitment to pay in full the total charges for the entire term, except with the written approval of the Vice President for Finance & Administration. This commitment becomes legally binding once I register for and begin each term.
- I understand that, as with any other institution of higher education, credits earned at Champlain College are transferable only at the discretion of the receiving institution.
- I understand that a non-refundable application fee of \$50 (U.S. funds) is required for processing this application.

Signed: _____
applicant's name date

**Please send completed application (including \$50 fee and supporting documents) to:
Graduate Admissions Office, Champlain College, PO Box 670, Burlington, VT 05402-0670, USA
or fax to (802) 860-2767.**

APPLICATION FEE

Method of payment:

- I've enclosed a check payable to Champlain College.
- Please bill to the following credit card: Visa MasterCard AMEX

_____ *card # exp. date*

_____ *card holder's name authorized signature*

Champlain College does not discriminate on the basis of race, color, national origin, gender, religion, age, veteran status, sexual orientation or disability in employment or the provisions of services. Please contact Dolly Shaw at (802) 860-2720 if auxiliary aids or services are needed.